



"When You Need More Than Staples."

Toll Free: 800-658-8788

Fax: 801-927-3037

info@abcoffice.com

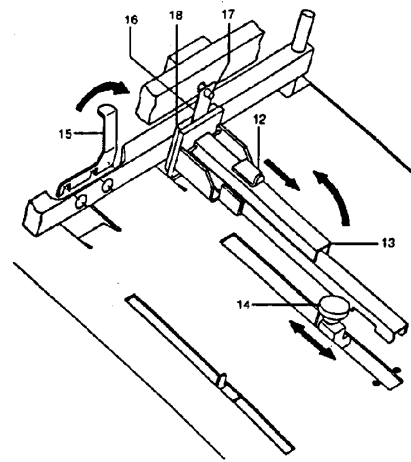
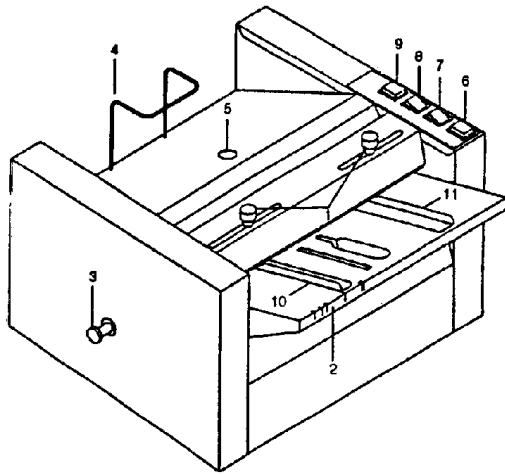
Standard Nagel M2 Bookletmaker Operators Manual

Read this manual, and thoroughly familiarize
yourself with its contents before operating or
servicing the equipment



TABLE OF CONTENTS

1. Setup
2. Loading of Staple Magazine
3. Adjustments
 - 3.1. Paper Width
 - 3.2. Paper Length
 - 3.3. Position of Stapling Heads
4. Bookletmaking or Folding
5. Side or Corner Stapling
6. Troubleshooting
7. Maintenance
8. Security
9. Technical Data



Congratulations for choosing to purchase the BOOKLETMAKER FOLDNAK M2.

It makes fast and easy work of producing impressive looking booklets. Even small quantities become efficient to produce because adjustment requirements are minimal. Your bookletmaker is also a side or corner stapler or a folding machine.

COMPONENTS DELIVERED

Bookletmaker FOLDNAK M2 with two stapling heads, bag with two knurled screws (1), 5,000 NAGEL-Staples 26/6, instructions manual.




1. SETUP

Screw in the two knurled screws (1). Plug in the power cord.

2. LOADING OF STAPLE MAGAZINE

- Pull stapler pusher (12) back until it locks on by itself.
- Open magazine cover (13).
- Load staples.
- Close magazine cover (13).
- Push staple pusher (12) gently down to unlock it and guide it towards the machine’s front side. Do not let the staple pusher snap forward because this would smash the stick of staples.

You can use either of the three original NAGEL-Staple types 26/6, Ri 26/6 or 26/8S. We recommend that you use the staple types as shown below:

Staple Type: (Use only NAGEL staples as other staples may damage the stapling head or lead to bad results.)	Loop Staple Ri 26/6 	Flat Staple 26/6 	Flat Staple 28/8S 
Booklets (2-15 sheets)	X	X	
Thin Paper Sets (ca. 2-15 sheets)		X	
Thick Paper Sets (ca. 16-30 sheets)			x

3. ADJUSTMENTS

3.1 PAPER WIDTH

- Position the left side guide (10) according to the paper format required using scale (2) and fix it with the knurled screw (1).
- Insert paper squaring it up parallel to the left guide (10).
- Shift the right side guide (11) closely to the inserted paper and fix it, leaving 0.5mm of air. Important: The side guides (10, 11) must not catch on the movement of the sheets.

3.2 PAPER LENGTH

- Open cover (5).

- Adjust and fix the back stop (14) according to your paper format using the scale.
- Close cover (5).

Check the adjustments 3.1 and 3.2 with a test run and readjust if necessary.

3.3 POSITION OF STAPLING HEADS

The bookletmaker FOLDNAK M2 is able to use four stapling positions with up to four stapling heads (USA: Five stapling positions with three stapling heads). DIN-distances between the stapling heads are 50mm x 80mm x 50mm (USA: 2 1/8" on center).

- Unlock the latch (15).
- Take out stapling head, put it into a new position and lock the latch (15). The driver blade's (16) hole needs to be hinged onto the pin (17), and the mark "26" on the driver blade must show towards the rear side of the machine.

4. BOOKLETMAKING OR FOLDING

- Adjust guides (10, 11, 14) to paper format.
- Switch selector (8) to the icon for "BOOKLET".
- Insert paper making sure the sheets are squared up correctly.
- Push button "START" (6).

The stacker (4) can be used to stack a couple of booklets. If you only want to fold without stapling then just remove the staples from the stapling heads.

5. SIDE OR CORNER STAPLING

Note: There is a maximum of two stapling heads in this mode.

- Switch selector (8) to the icon for "CORNER STAPLING". A click-sound indicates the activation of the corner stapling back stop which is responsible for stapling 4mm away from the paper edge. Now the paper can only be inserted 5cm (2") deep into the bookletmaker FOLDNAK M2.
- Disengage the folding knife to prevent the stapled paper from being folded. To do
 - turn so that it stays pulled out.
- Insert paper making sure the sheets are squared up correctly.
- Push button "START" (6).

Proceed in reverse order for making booklets again. You must distinctly feel that the knob (3) on the machine's left side is pushed in.

6. TROUBLESHOOTING

Machine is switched on, but the light inside the ON/OFF selector (7) is not on

The power cord is plugged in improperly.	Push power cord thoroughly into power outlet.
Circuit breaker has been	Push circuit breaker button in again. It is located at the machine's rear, beneath the power cord outlet.
Internal Problem.	Contact your dealer.

Button "START" (6) is being pushed, but machine does not work

Cover (5) is open.	Close cover.
Staple jam inside staple channel.	Take off stapling head, remove both screws of front plate (18), take off front plate. Remove jammed staple, clean staple channel and reassemble.
Jam of the moving parts because too much paper has been inserted.	Push button "RESET" (9) for a few seconds. The machine then runs backwards, enabling the operator to pull out the jammed paper.
Circuit breaker has been activated.	Push circuit breaker button in again. It is located at the machine's rear, beneath the power cord outlet.
Internal problem.	Contact your dealer.

Machine does not staple although the staple magazine is filled

Driver blade (16) is not hinged onto pin (17).	Hinge hole of the driver blade (16) onto pin (17).
Driver blade (16) is missing.	Put in a driver blade. The mark "26" must show towards the rear side of the machine.
Staple jam inside stapler magazine.	Use original NAGEL-Staples and make sure to only use types 26/6, Ri 26/6 or 26/8S.
Stapler pusher (12) does not push staples.	Push staple pusher gently down to unlock and guide it towards the staples.
Staple jam inside staple channel.	Take off stapling head, remove both screws of front plate (18), take off front plate. Remove jammed staple, clean staple channel and reassemble. Use only original NAGEL-Staples and make sure to only use types 26/6, Ri 26/6 or 26/8S.

Frequently miss-stapling or two staples in one position

Insufficient staple quality.	Use original NAGEL-Staples.
Incorrect staple type.	Use original NAGEL-Staples, types 26/6, Ri 26/6 or 26/8S. See chapter 2.
Driver blade (16) has been put in the wrong way.	Put in the driver blade with the mark "26" showing towards the rear side of the

	machine.
Residues inside staple channel.	Take off stapling head, remove both screws of front plate (18), take off front plate. Clean staple channel and reassemble the stapling head.
Driver blade (16) is scratched or bent.	Put in a new driver blade.
Button "START" (6) is being pushed without paper inside the machine.	Remove jammed staples from the anvils and fire only with paper being inserted.
Staples give a weak bind because staple legs are too short.	Use staples 26/8S with 8mm leg length for thick paper sets. See chapter 2.

Paper cannot be inserted properly

Selector (8) is in position for "CORNER	You can only insert paper for 5cm (2") when side or corner stapling. This is normal. Set selector (8) into position "BOOKLET" if you wish to produce booklets.
---	--

Paper is not being folded and ejected

Knob (3) at the machine's left side is pulled out, disengaging the folding knife.	Pull the knob, turn it by 90°, push it towards the machine.
Internal problem.	Contact your dealer.

Booklet is stapled correctly but incorrectly ejected

Reduce stickiness of fold rollers because of dirt.	Clean fold rollers.
Too many sheets have been inserted.	Do not insert more than 15 sheets. See chapter 9.

Booklets are being stapled or folded incorrectly

The side guides (10, 11) or the back stop (14) are fixed improperly and move around.	Fix the locking screws of the side guides and back stop properly.
The side guides (10, 11) are too far apart from each other, allowing unparallel insertion of paper.	Shift side guides more closely together. See chapter 3.1.
The side guides (10, 11) are adjusted too tightly, causing larger paper formats to curl during folding which leads to incorrect stapling.	Shift side guides farther apart. See chapter 3.1.
Incorrect adjustment of backstop (14).	Adjust backstop more precisely, so that the machine folds in the center of the sheets.
Paper is not squared up correctly.	Square up paper correctly before firing.

7. MAINTENANCE

Replace scratched or bent driver blades (16). Clean the machine only with a soft and moist tissue without chemical substrates. Clean the folding rollers using a substrate that does not dissolve rubber.

8. SECURITY

- The machine must only be used for the stapling and folding of paper.
- Connect machine only to an grounded power outlet. Switch off after use.
- Make sure that the power requirement indicated at the machine's back side is the same being provided on your premises before connecting the power cord. Check function of safety shut off regularly: the machine must not run with cover (5) opened.
- Clean and service the machine only with the power cord disconnected.
- Place on an even support and never in a humid surrounding, avoid direct sunlight.
- Never put mugs, glasses or bottles onto the machine.
- If you notice smoke, heat, excessive noises or any unusual performance, disconnect the power cord immediately and call your dealer.

9. TECHNICAL DATA

Input paper sizes for booklets	DIN A5 (5 1/2 x 8 1/2) – A3 (11 x 17, SRA3)
Paper sizes for side or corner stapling	DIN A5 (5 1/2 x 8 1/2) – A4 (8 1/2 x 11)
Maximum booklet size	60 pages or 15 sheets 80g paper
Maximum size of stapled blocks	30 sheets 80g paper
Stapling heads	2, upgradeable to 4 (USA: max. 3)
Staple magazine	210 staples/stapling head
Staples/Loop Staples	NAGEL 26/6 (6mm leg length) NAGEL Ri 26/6 (6mm leg length, loop) NAGEL 26/8S (8mm leg length, steel)
Cycle speed	User dependant up to 500 booklets/hr
Power requirements	230V AC 50Hz, 100W / 110V AC 60Hz, 100W
Weight (shipping weight)	39 kg/86 lbs. (41.5 kg/91.5 lbs.)
Dimensions (height x width x length)	11 1/2 x 19 1/3" x 20"
Shipping dimensions (height x width x length)	16 1/3" x 26 2/3" x 24"
Accessories	Stand on casters Additional stapling heads Original NAGEL-Staples